

# Board of Directors Meeting Minutes

September 26, 2024, 12:30 pm

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**Meeting Date: September 25, 2024**

**Chairman:** Stephen Spivey

**Location:** by phone - **Emergency abbreviated meeting due to possible storm on Regularly scheduled meeting date of 09/26.**

**Members Present:** Diana Brown, Kevin McDonald, Brad Rodgers, Rebecca Schatt, Matt Bartoli, Anthony Piarulli, Stephen Spivey

**Advisors:** John Cooper (CEO)

**Not Present:** Carly Sayles, John Aitken (CFO), Elizabeth Thompson, James Nations, Gordon Johnson

**Guests:** None

**Minutes:** Paula Mealy

**Quorum:** Yes

**Call to order** September 25, 2024, at 2:32 pm

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## I. Chairman's Remarks

- a) Introductory Remarks - this is an emergency meeting by phone in place of canceled Thursday meeting due to the approaching hurricane. We have 2 items of critical business to address. Both are attached to an email sent yesterday by Paula
  - i. Chairman Spivey asked if everyone had a chance to review the documents (Budget and Spending Plan) and then opened the floor for questions prior to the vote. Brad asked about the \$1.1 million deficit and asked if there was a plan to address it. John explained the deficit was a carry over from last year due to Out of Home Care expenses which have been discussed in previous meetings. The biggest problem has been escalating costs of the high-end Group Homes. We are slowly reducing the number of children in Out of Home care, and have taken other steps which saved around \$1.3-\$1.5 million such as:
    1. Eliminated extra training room lease
    2. Changing IT connectivity to Spectrum (100K savings)
    3. Closed a Resource Center
    4. Eliminated 10 positions (vacant - no lay-offs)
    5. Moving to cloud-based phone system
    6. Eliminated Zoom expense
  - ii. Becky asked about the travel expenses and John explained that a majority of that was for the Marion Case Management office and a little for meetings in Tallahassee and a couple of conferences. With no further questions Chairman Spivey moved on to the voting.
- b) Vote on Budget – Kevin motioned to pass the Budget. Becky seconded the motion. All were in favor and unanimously approved.
- c) Vote on Spending Plan - Kevin motioned to pass the spending plan. Brad seconded the motion. All were in favor and unanimously approved.
- d) Chairman Spivey asked if there was any other item of business and there being none, he adjourned the meeting.

Next Meeting – December 12th, 2024 – 12:30 p.m. until 2:00p.m.

Wildwood Board Room, 901 Industrial Drive, Suite 200, Wildwood, Florida 34785